

Jammu & Kashmir Services Selection Board (JKSSB)
CPO Chowk, Panjithri, Jammu / Zam Zam Complex, Rambagh, Srinagar

Tele: 0191-2461335

Website: <http://www.jkssb.nic.in>

Email: coejk-ssb@jk.gov.in, aojkssb@gmail.com

ENIT No. 03 of 2025
DATED 08-07-2025

REQUEST FOR PROPOSAL

FOR

**ENGAGEMENT OF AGENCY
FOR**

**PROVIDING CCTV SURVEILLANCE DURING MULTIPLE OMR
BASED EXAMINATIONS BEING CONDUCTED BY J&K SERVICES
SELECTION BOARD THROUGHOUT THE U.T OF J&K.**

Mode of Selection – Lowest Cost Basis (L1 Based selection)

Tele: 0191-2461335

Website: <http://www.jkssb.nic.in>

Jammu & Kashmir Services Selection Board
CPO Chowk, Panjtirthi, Jammu-180001 /
Zumzum Building, Rambagh, Srinagar-190005

Subject– Engagement of Agency for providing CCTV Surveillance during Multiple OMR based Examinations being conducted by J&K Services Selection Board throughout J&K for a period of one year.

e-NIT No. 03 of 2025

Dated: - 08.07.2025

For and on behalf of Chairperson, J&K Services Selection Board, the e-tender notice is hereby invited for Engagement of Agency for providing CCTV Surveillance during Multiple OMR based Examinations being conducted by J&K Services Selection Board throughout J&K for a period of one year. The various terms and conditions of the tender are as follows-

1. Introduction and Overview

The Services Selection Board (JKSSB) has been constituted by the Government of Jammu and Kashmir in exercise of powers conferred under the Jammu and Kashmir Civil Services (Decentralization and Recruitment) Act, 2010 and has notified the Rules vide SRO 375 dated 21.10.2013. The mandate of the JKSSB is to carry out recruitment for Non-Gazetted posts requisitioned by various Departments through open competition in a transparent & fair manner.

J&K SSB intends to engage an experienced agency for 01 years period to Provide CCTV Surveillance Services during multiple OMR based examination being conducted by the J&K Services Selection Board throughout UT of J&K. In this connection, J&K SSB invites reputed bidders having prior experience in providing Security Ancillary Services during multiple examinations for the state/central government examination agencies.

2. Invitation for Bids

This Tender is for Engagement of Agency for providing CCTV Surveillance during Multiple OMR based Examinations being conducted by J&K Services Selection Board throughout J&K for a period of one year. Bidders are advised to study the RFP document carefully. Submission of RFP shall be deemed to have been done after careful study and examination of the tender document with full understanding of its implications. The vendors are expected to examine all instructions, forms, terms and other information in the tender documents. Failure to furnish all information required as mentioned in the tender document may result in rejection of the proposal. Bidders are required to submit bids by e-Tendering process only i.e. on portal www.jktenders.gov.in, not later than the date and time laid down for the bid submission.

3. Key Events & Dates

The schedules of activities for the purpose of RFP are outlined below: -

S No	Key Activities	Date
1.	Date for issue of RFP	08.07.2025
2.	Pre-Bid Meeting	15.07.2025
3.	Last date of submission of Proposal (RFP)	29.07.2025, 5.30 PM
4.	Date of opening of Technical Bids	30.07.2025, 11.30 AM
5.	Date of opening the Commercial Bids	To be communicated later

Note:

1. The Board shall not be responsible for any delay in bidding process.
2. Bids completed in all respects only, be accepted online i.e. by e-Tendering process on www.jktenders.gov.in. Any document submitted in hardcopy shall not be considered in the bid evaluation.
3. The terms & conditions are tentative and subject to change.
4. Any modification of the RFP document which may become necessary shall be made by the office of Chairman, J&K SSB exclusively through the issue of an addendum/corrigendum on the website www.jktenders.gov.in.
5. If any of the date in the schedule fall on a Gazetted holiday, the next working day shall be automatically considered valid as per the schedule notified.
6. It is important that scanned copies of each page of tender document duly completed, page numbered and signed is uploaded with offer in Sequential manner and not haphazardly.
7. All the pages of technical bid pre-qualification documents must be page marked at the bottom center of each page before scanning the same and uploaded to e-tendering portal.
8. Duplicate documents/ pages shall not be uploaded by the bidder.
9. Pre Bid meeting shall be held at JKSSB, CPO Chowk, Panjtirthi, Jammu. However, the bidders are required to send their pre-bid queries in advance through emails at "coejk-ssb@jk.gov.in" and "aojkssb@gmail.com."

4. Eligibility/Qualification Criteria.

1. **Stage 1- Technical Evaluation Stage**

The agencies are required to provide following documentary proof for technical qualification.

Sr.No	Criteria	Documentary Evidence to be enclosed
2.1	<u>Registration-</u> Only Registered Companies and Firms (with valid PAN & GST numbers) are allowed to bid for the tender. Consortium bids will not be entertained.	a. Certificate of Incorporation/ Registration (under Companies Act for Companies, attested Proprietorship/ Partnership deed for firms). b. Copy of PAN Registration. c. Copy of GST Registration.
2.2	Experience-The interested agencies should meet the following requirements. a. The interested agencies should have executed at least 5 similar works of providing services related to CCTV Surveillance to Government Organizations (Central or state governments including PSUs) w.e.f. 01.04.2021 and onwards. b. 01 work experience of minimum one lac candidates in a single assignment for the provision of CCTV Surveillance of candidates in examination based projects for the government department w.e.f. 01.04.2021 and onwards.	a. Please enclose minimum one copy of work orders/ contracts/ work completion certificates relating to providing services related to CCTV Surveillance to Government Organizations w.e.f. 01.04.2021 and onwards. b. Please enclose copy of the Contracts /Work orders /Work completion certificate for minimum one lac candidates in a single assignment for the provision of CCTV Surveillance of candidates in examination based projects w.e.f. 01.04.2021 and onwards.
2.3	<u>Financial Capability</u> a. <u>Income tax Return</u> b. <u>Turnover-</u> The bidding agency should have a minimum average annual turnover of INR 300.00 lacs for the years 2021-22, 2022-23 and 2023-24. c. <u>Audited Balance Sheets/ Financial Statements.</u> d. <u>Evidence of adequacy Working Capital.</u>	a. Copy of Income Tax return of the bidder for the Year 2021-22, 2022-23 and 2023-24. b. Certificate from Chartered Accountant with valid UDIN Number, specifying that the agency has more than minimum average annual turnover of INR 300.00 lacs in last three financial years i.e. 2021-22, 2022-23 and 2023-24. Copy of duly filled and attested Annexure B be also uploaded. c. Copy of Audited Balance sheets/Financial Statements for the year 2021-22, 2022-23 and 2023-24.

		d. Certificate from the Chartered Accountant with valid UDIN Number, certifying that the bidder has sufficient Working capital for under taking the project.
2.4	<u>Cost of Bid document-</u> The bidding agency must pay cost of bid document amounting to Rs.5,000/- (Rs. Five Thousand only). <i>The Cost of Bid document will be non-refundable under any circumstance.</i>	A Copy of the payment receipt as the Cost of Bid Document, in any of the following form: i. Challan for deposit in J&K Government Treasury, Major Head-0070. or ii. Copy of the Bank Transfer in the official bank account of J&K Service Selection Board viz. J&K Bank Account No. 0110010100000182 and IFSC Code JAKA0MOVING.
2.5	<u>EMD-</u> Earnest Money Deposit amounting to Rs. 5,00,000/- (Rs. Five lakhs only) – The EMD of the successful bidder shall be retained till the contract period whereas, the EMD of all the unsuccessful bidders shall be released on the conclusion of the Agency Selection.	A copy of EMD in the form of CDR/FDR pledged in favor of Accounts Officer, J&K Service Selection Board, or irrevocable Bank Guarantee (Secured) in favor of Accounts Officer, J&K Services Selection Board. Validity of EMD should be minimum 18 months. Lower validity EMD will not be accepted.
2.6	<u>ESIC and PF-</u> The bidder should have valid ESIC and PF registration.	A copy of the registration certificates issued by the competent authorities should be enclosed.
2.7	<u>Certifications-</u> a. The bidder should have ISO 9001:2015, ISO 27001:2013 and CMMI-Level 3 or above.	a. Copy of ISO 9001:2015, ISO 27001:2013 and CMMI-Level 3 or above.

2.8	<u>Affidavit-</u> The agency must certify that – 1. It is not under a Declaration of Ineligibility for corrupt or fraudulent practices with any central/ state Government department/ agency/ ministries or PSU's and is not blacklisted by any government department/agency/ Ministry/ or PSU or Recruitment Board as on date. 2. If successful, the bidding agency will undertake the assignment in accordance with the Scope of Work and provide a dedicated, honest and well qualified team for the purpose. 3. All the documents enclosed are true and authentic and that nothing material has been concealed or fabricated therein.	A declaration duly sworn in by the head of the agency or his authorized representative and attested by Judicial Magistrate to be submitted in Annexure C.

All the agencies who have provided above mentioned documents would be declared "Technically Qualified/Technically Responsive" and would be declared eligible for financial evaluation.

2. **Stage 2- Financial Evaluation Stage**

- Only those bidders shall be considered for financial evaluation, who have been declared "**Technically qualified/ Technically Responsive**".
- Per candidate cost to be quoted by the bidders as per the detail quoted below-

S. No.	Requirement Package	Quote rate per candidate. (in Rs.)
1	Quote per candidate.	

- The quoted cost should be submitted for all the deliverables as specified in "**Scope of Work**".
- The quoted cost in financial bid should be inclusive of all taxes or any other charges.
- Only technically qualified agency with the **lowest bid amount shall be declared as the Successful (L1) Bidder.**

5. Scope of Work.

J&K Services Selection Board, is keen to implement recording and /or CCTV surveillance system to monitor various activities of the candidates, especially movement of body for the purposes of copying and other persons deployed to conduct examinations at the centers spread all over the UT of J&K. Examination date and list of examination centers will be provided to the successful Bidder by the J&K Services Selection Board, atleast 1 weeks before the date of commencement of examination. Following will be the responsibility of Agency.

1. Installation of CCTV Color cameras, which should be made at least one day in advance from the scheduled date of examination and in such a way that the CCTV are required to be functional from 2.5 hour before the scheduled time of commencement of the examination till the dispatch of sensitive material from examination center.
2. To organize and provide required manpower to install the CCTV devices at the Centers.
3. To ensure the pre exam day coordination with the Centre superintendents.
4. To bidder has to maintain the entire database of the recordings till 3 years form the date of examination.
5. During the period of examination, CCTV facility shall not be interrupted due to any technical fault, etc., and the Bidder shall take due care of functioning of CCTV with adequate backup of power during the conduct of examination and as per the time period mentioned in the Work Order of respective assignments. Certificate to this effect would have to be provided by the agency before the start of each exam.
6. The Bidder is required to submit complete recording of the entire examination duration within 10 days of successful completion of the examination in an external Hard Disc. The cost of the Hard Discs is to be borne by the agency.
7. Bidder should have adequate number of Color CCTV cameras available, per centre, as backup, in case of emergency.
8. Installation and commissioning of CCTV at every Examination center at the time of examination or the venue of interviews or physical Test conducted by J&K Services Selection Board or at the venue of skill tests, as per requirement on turnkey basis for close supervision of activities of the candidates etc.
9. Agency itself, will be responsible for the safe-keep of the installed equipment/stocked equipment at each examination center.
10. The agency shall ensure that feed of CCTV cameras is be displayed live on a television/Screen installed at Control room of each examination center.
11. Bidder has to install Sufficient Number of CCTV cameras for ensuring that all the candidates are covered in the surveillance zone and there in no blind/black spot. This is for the information of all the prospective bidders that **usually** candidates are seated in a block of 24.
12. Entry/Exit and Control Room of every Examination center must also be covered under the CCTV surveillance zone.
13. The hardware required for the job shall be provided and maintained by the service provider.
14. The bidder will have to ensure that the CCTV camera's of Sufficient Megapixels or higher resolution IP work properly during the entire duration of examination in the centre.
15. Power backup arrangement (in case of power failure) required for running CCTVs at the examination centre would have to be ensured by the service provider.
16. All the allied material like wires, electric extensions, multi plugs, etc required for the job shall be arranged by the agency itself.
17. Agency shall be responsible for the travel, boarding and lodging of all its manpowers and all such expenses shall be borne by the agency itself.

18. The agency shall be responsible for obtaining work verification reports from each Centre superintendent (center wise), without which the claims of the agency shall not be accepted.

6. Payment Schedule and other conditions

On the basis of the final tender value, payment shall be made to the vendor for each examination as under:

- i. 60% of total invoice for each examination shall be made after successful conduct of Examination and handing over of the CCTV data to Board.
- ii. 30% of total invoice for each examination shall be made after declaration of result.
- iii. Balance 10% of total invoice for each examination shall be made after issuance of Final Selection List.
- iv. No advance payment shall be made to the agency in any circumstance.
- v. The agency shall submit the bill for payment after the successful completion of the exam. The Bill after the due verification as per the scope of work, if found eligible, shall be paid by J&K Service Selection Board.
- vi. Agency shall furnish only the original GST Bill for payment along with the Bank account details.
- vii. J&K Service Selection Board reserves the right to deduct the payment, if any deliverables is found missing/ not delivered.
- viii. All the claims shall be cleared only after invoices are duly verified by the Controller of Examination, JKSSB.

7. Timelines

The tentative timelines for each examination shall be provided to the agency separately, which are to be adhered to on mandatory basis in order not to cause any embarrassment to the J&K SSB or inconvenience to the candidates/stakeholders.

8. Award of Contract

After evaluation of all accepted proposals by the evaluation/tendering committee, a contract/ Work order will be awarded to the successful Bidder whose proposal meets the requirements of this e-NIT. Only technically qualified agency with the **lowest bid amount shall be declared as the Successful (L1) Bidder.**

9. Signing of Contract

The Successful Bidder shall be required to enter into a contract with J&K SSB, including any agreements to be arrived at during the negotiation process, if any, with the Authorized Representative/Committee, within ten (10) days of the award of the contract or within such extended period, as may be specified by the Authorized Representative of the successful bidder and the Chairperson of J&K SSB. This contract shall be on the basis of this document, the bid of the bidder, the letter of intent and such other terms and conditions as may be determined by J&K SSB, necessary for the due performance of the work, as stipulated herein and in accordance with the Bid and the acceptance thereof. **All expenses relating to the signing of the agreement, cost of stamp papers etc. shall be borne by the successful bidder.**

10. Period of Contract

The successful agency shall be engaged for a period of 01 year from the date of signing of the Contract which is extendable by another 01 year subject to the satisfactory performance of agency and mutual consent of the parties on the terms and conditions of original agreement.

11. Monitoring of Work

J&K Service Selection Board shall monitor and verify the work done by the agency, viz-a-viz the deliverables to be provided by the agency.

12. Penalty

If the successful bidder does not comply with stipulated timelines provided for every examination, J&K SSB shall be free to initiate legal action against the agency. Also, the EMD shall be forfeited and the firm shall be blacklisted.

If the agency at any moment of time is found to be involved in tampering of the examination process, breach of trust or integrity or disclosure of confidential information, strict legal action shall be taken against the agency, which will inter-alia include forfeiture of EMD and blacklisting besides initiation of criminal proceedings against the agency.

Time, being the essence of contract, the successful bidder is bound to complete the allotted work within stipulated time frame as per the work order failing which penalty to the extent of 100% of the total cost of the work allotted, shall be imposed upon the agency.

In case of failure of successful bidder to execute the work, in a time bound manner, same will be considered as breach of contract.

In case of breach of contract, the CDR/FDR/EMD/Performance guarantee will be forfeited and the agency shall be blacklisted.

A notice sent through official email / special messenger to the tenderer will be sufficient to initiate legal action against the contractor/agency and will be considered as the notice served to the contractor/agency.

13. Resolution of Dispute.

- (i) The J&K SSB and the successful Bidder shall make every effort to resolve disputes, which may crop up, amicably through direct negotiations as far as possible.
- (ii) The disputes which may not be resolved mutually, shall be referred to the Administrative Department, Civil Secretariat Jammu/Srinagar or the Arbitrator appointed/nominated by the Administrative Department. The decision of the Arbitrator appointed by the Administrative Department, shall be final and binding on both the parties to the contract.
- (iii) If the dispute is not resolved by arbitrator, the same shall be subject to the jurisdiction of courts of J&K only.

14. Force Majeure.

- (i) The successful Bidder shall not be liable to forfeiture of its Performance Guarantee, liquidated damages, or termination of contract, if and to the extent that the delay in the performance or other failure to perform its obligations under the contract is the result of an event of force majeure.
- (ii) For the purpose of this clause, "Force Majeure" means an event beyond the control of the bidder and not involving the successful bidder's fault or negligence, and not foreseeable. Such events may include, but are not restricted to, acts of the J&K SSB in its sovereign capacity, wars, fires, floods, epidemics, quarantine restrictions and freight embargoes.
- (iii) If a force majeure situation arises, the bidder shall promptly intimate the J&K SSB in writing about such conditions and its fallout on continuation of the work order. Unless otherwise directed by J&K SSB in writing following receipt of information from the agency, the Bidder shall continue to perform its obligations as per the terms of contract and scope of work.

15. Termination of Contract.

The Board may, without prejudice to any other remedy for breach of contract, by written notice of default sent to the bidder, terminate the contract in whole or in part, if the bidder, in the judgment of the Board has indulged in corrupt or fraudulent practices or breached integrity protocol or leaked confidential data while executing the contract.

“Corrupt practice” means the offering, giving, receiving or soliciting of anything of value, for influencing, the action of a public official, in the procurement process or in contract execution.

“Fraudulent practice”: a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of the Board and includes collusive practice among Bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the Board of the benefits of free and open competition.

Further the contract may also be terminated -

- a) If the bidder stops performing the contract or withdraw the activity to perform the contract without any legal / rational justification.
- b) If the bidder breaches any terms & conditions of the contract or does not perform the contract in whole or in part.
- c) If the bidder does not follow the written instructions given by the J&K, SSB from time to time for safeguarding integrity of examinations and maintaining highest standards of transparency.
- d) If the bidder does not perform the contract up to the satisfactory level even after regular feedback from the Board
- e) In the event that the bidder ceases conducting business for which it is registered.
- f) In any other event that is detrimental to the working of the J&K, SSB and if the breach of the contract takes place.
- g) Failure of the successful bidder to comply with the terms & conditions of the e-NIT/ contract shall constitute sufficient grounds for the annulment of the award of contract.
- h) When it is established that the agency has shared the exam data with anyone other than JKSSB.
- i) The contract is further liable for termination, if the engaged agency during the period of agreement, gets involved in any investigation in any part of the country or is blacklisted by any Govt. Agency in any part of the country.

16. General Information and other Important Terms and Conditions:

1. **The Successful bidder shall be ready to perform the required duties as per the notified schedule of the examinations.**
2. The e-NIT is for engagement of Agency on Rate Contract Basis, wherein, an agency along with the rate per candidate will be finalized for the period of Contract.
3. J&K Services Selection Board reserves the right to get these services executed from any other agency or in any other mode as deemed appropriate.
4. J&K Service Selection Board reserves the right to withdraw/ cancel/ modify any action to this invitation without any prior notice. Notwithstanding anything contained in this

document, J&K SSB reserves the right to accept or reject any request/proposal, or to annul the Tender process or reject all requests/proposals, at any time without any liability or any obligation for such rejection or annulment, without assigning any reasons thereof.

5. The rates quoted shall be per candidate inclusive of all applicable taxes for all items as stipulated under scope of work.
6. If successful bidder refuses to take up the project, the cost of re-tendering shall be borne by bidder and the Board may initiate legal action against that company along-with forfeiture of EMD.
7. The J&K Service Selection Board is, however, not bound to accept any tender or assign any reason for non-acceptance of tender proposals. The conditional, erroneous and incomplete Bids shall be rejected outrightly without any intimation.
8. Agencies submitting proposals shall not be permitted to alter or modify their bids after expiry of the deadlines.
9. The J&K Service Selection Board reserves its right not to accept bids from bidders resorting to unethical practices or on whom investigation/enquiry proceedings have been initiated by Government Investigating Agencies / Vigilance Agencies.

10. The subletting of the work by the tender awardee /Agency (Part or full) shall not be allowed under any circumstances.

11. JKSSB reserves the right to further negotiate on the quoted rates with the L1 Agency.

12. The Bidder shall submit an irrevocable PERFORMANCE BANK GUARANTEE amounting to **5% of value of work** (to be calculated by the tentative number of candidates multiplied by Bid Rate per candidate) for a particular examination in addition to other deposits mentioned elsewhere in the contract for his proper performance of the contract agreement, (notwithstanding and / or without prejudice to any other provisions in the contract) within 15 days of issue of letter for new examination. This period may be further extended by Chairman, J&K SSB up to a maximum period of 7 days on written request of the bidder, justifying the reason for delays in procuring the Bank Guarantee. This guarantee shall be in favor of Accounts Officer, J&K Service Selection Board.
13. The performance bank guarantee for each examination shall be initially valid for up to one (1) year. In case the time for completion of work gets extended the bidder shall get the validity of performance bank guarantee extended, to cover such extension in time for completion of work. After recording the completion certificate for the work by the competent authority, the performance bank guarantee shall be returned to the bidder without any interest.
14. The Performance Bank Guarantee shall be forfeited in the event of:
 - a) Failure by the bidder to extend the validity of the performance bank guarantee as described herein above, the J&K SSB may claim the full amount of the performance bank guarantee.
 - b) Failure by the bidder to pay J&K SSB any amount payable to it or as determined under any of the clauses / conditions of the Contract, within 30 days of the service of notice to this effect by the Board.
 - c) In the event of the bidder being rescinded under any provision or clause of the agreement, the performance bank guarantee shall stand forfeited in full and shall be absolutely at the disposal of J&K SSB.

15.Unreasonably Low bids – In the event of an unreasonably low bid, only the bidder shall be responsible. If the bidder is not able to execute the contract on quoted rates, then the EMD submitted by the agency shall be forfeited and the Bidder shall be blacklisted by the Board for a period of two years. The Bidder shall also be recommended to the Government for Universal Backlisting.

**Sd/-
Controller of Examination,
J&K, Services Selection Board,
Srinagar.**

ANNEXURE-A

Details of the Bidder (e-NIT No. 03 of 2025 dated 08-07-2025)

General Information of the Principal Bidder	
Name of the firm	
Address of Registered Office	Location
	Street
	City
	Pin code
	Telephone
	Email
	Other (URL etc.)
Year of Incorporation	Photocopy of Certificate of Incorporation must be attached
Legal Status	Public Ltd. Co/Private Ltd. Co./ Partnership firm etc.
Technological Collaborations	
Name of the contact	
Contact's designation	
Contact's Phone No.	
Details of EMD furnished	
	Amount
	Date
	Bank and Branch

ANNEXURE-B: Financial Capabilities

Financial Year	Total Turnover	Net Profit
2022-23		
2023-24		
2024-25		

Note: Please attach audited Balance Sheets/ CA certificate to support figures above.

ANNEXURE-C: Affidavit

To be provided on Rs. 100/- Stamp Paper duly sworn in by the agency and duly attested by a Judicial Magistrate.

This has reference to the J&K Service Selection Board e-NIT No 03 of 2025 dated 08.07.2025 for **Engagement of Agency for providing CCTV Surveillance during Multiple OMR based Examinations being conducted by J&K Services Selection Board throughout J&K for a period of one year.**

In this regard, it is certified that –

1. We are not under any Declaration of Ineligibility for corrupt or fraudulent practices with any Government departments/ agencies/ ministries or PSU's and we are not blacklisted by any government departments/agency/Ministries or PSUs as on date of bid submission.
2. If successful, we will undertake the assignment in accordance with the Scope of Work and other terms and conditions as stipulated in e-Tender Notice.
3. The firm/agency or any of its employee (on roll or contract/ Permanent or temporary) is not involved in any ongoing investigation by any investigating agency. Further, the firm/agency is not blacklisted/ debarred by any Govt. Body/ Govt. Institution/ Board/ PSU of the country as on date of bid submission.
4. If successful, we will provide a dedicated, well qualified and honest team for the purpose as per stipulations of e-tender notice.
5. All the documents enclosed/uploaded in response to the above quoted e-Tender are true and authentic to the best of my knowledge and that nothing has been fabricated or concealed therein.
6. In the event of the failure of complying with any of the above condition, I/we are liable to initiation of necessary legal/criminal proceedings against us besides forfeiture of the EMD.

Name of the Bidder:

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Name of Authorized Signatory:

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Seal:

Date:

Place:

(with official address of the Attesting Judicial Officer.)