

GOVERNMENT OF JAMMU AND KASHMIR
JAMMU AND KASHMIR SERVICES SELECTION BOARD (JKSSB)
Muthi, Akhnoor Road, Jammu/Zam Zam Complex, Rambagh, Srinagar
www.jkssb.nic.in

Subject: Document Verification of additional candidates falling under consideration zone for the post of Receptionist (Hospitality & Protocol Department), advertised vide Notification No. 04 of 2022 under Item No. 129 – regarding.

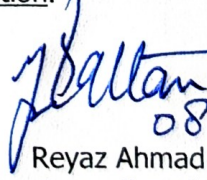
NOTIFICATION

In continuation to the Notification No. JKSSB-COE0EXAM(UT)/11/2025-03 (7655961) dated: 30-05-2025 and JKSSB-COE0EXAM(UT)/11/2025-03 (7655961) dated: 15-06-2025, **additional candidates**, whose details are given in **Annexure "A"** are hereby called to appear in person for Document Verification before the Document Verification Committee of the Board for the verification/scrutiny of their documents/certificates **on 12-01-2026** (Monday), as per the schedule and venue indicated against each.

The candidates are required to produce following original documents/certificates in original, along-with **one set of self-attested copies**, before the designated Document Verification Committee:

1. Copy of Application Form.
2. Two passport size recent colour photographs.
3. One original photo ID Proof i.e. Aadhar card/Voter Card/Pan Card/Passport etc.
4. D.O.B Certificate (10th Diploma/Marks card).
5. Valid Category Certificate, if belongs to reserved categories.
6. 10+2 Marks card/Diploma.
7. Domicile Certificate.
8. Prescribed Qualification/Diploma as per Advertisement Notification.
9. Bonafide certificate on the format prescribed by the Board duly issued by the Controller/Registrar of the concerned University/Institute in respect of candidates, who have obtained the qualification/Diploma from outside the UT of J&K.
10. Checklist sheet/form to be submitted by candidates at the time of their D.V. (**as per Annexure "B"**).

The candidates who fail to appear before the respective Document Verification Committee(s) on the scheduled date shall forfeit their right to selection.


08.01.2026
Reyaz Ahmad Malik (JKAS)
Controller of Examinations
J&K Services Selection Board

No.: JKSSB-Scry/16/2025-06 (7730738)

Dated: 08-01-2026

Copy to the:

1. Director, Information and Public Relations, J&K, Jammu with the request to publish this Notification in at-least two leading local newspapers of Jammu/Srinagar.

2. All Members, J&K Services Selection Board.
3. Secretary, J&K Services Selection Board.
4. PA to the Chairman, J&K Services Selection Board.
5. I/c Website, J&K Services Selection Board.

ANNEXURE "A"

Addl. D.V. S.No.	Advertisement No.	Application No.	Roll No.	Candidate Name	Father Name	TOTAL	Category	Post	CADER/ITEM1	Date of Document Verification	Venue	Committee
1-JMU	04 OF 2022	2368579	1110066	AMITESH KARGOTRA	PARSHOTAM KUMAR	71.75	SOCIAL CASTE	RECEPTIONIST	DIV.JAMMU/129	12-01-2026 (10 AM to 04.30 PM)	JKSSB Office, Muthi, Akhnoor Road, Jammu	J
2-JMU	04 OF 2022	2470594	1110034	RITIKA	ROMESH UPPAL	71.25	OM	RECEPTIONIST	DIV.JAMMU/129	12-01-2026 (10 AM to 04.30 PM)	JKSSB Office, Muthi, Akhnoor Road, Jammu	J
3-JMU	04 OF 2022	2185547	1110049	DHEERAJ KUMAR	MAHESH KUMAR	70.75	OM	RECEPTIONIST	DIV.JAMMU/129	12-01-2026 (10 AM to 04.30 PM)	JKSSB Office, Muthi, Akhnoor Road, Jammu	J
4-JMU	04 OF 2022	2170428	1110053	MANSI DEVI	MOHAN PRAKASH	69.00	OM	RECEPTIONIST	DIV.JAMMU/129	12-01-2026 (10 AM to 04.30 PM)	JKSSB Office, Muthi, Akhnoor Road, Jammu	J
5-JMU	04 OF 2022	2195216	1110043	RAHUL SHARMA	SURINDER SHARMA	65.50	OM	RECEPTIONIST	DIV.JAMMU/129	12-01-2026 (10 AM to 04.30 PM)	JKSSB Office, Muthi, Akhnoor Road, Jammu	J
6-JMU	04 OF 2022	2356628	1110055	SACHIT SHARMA	SUDHIR KUMAR	65.25	EWS	RECEPTIONIST	DIV.JAMMU/129	12-01-2026 (10 AM to 04.30 PM)	JKSSB Office, Muthi, Akhnoor Road, Jammu	J
7-JMU	04 OF 2022	2168310	1110001	ANJESH SINGH	RAM NATH	65.25	RBA	RECEPTIONIST	DIV.JAMMU/129	12-01-2026 (10 AM to 04.30 PM)	JKSSB Office, Muthi, Akhnoor Road, Jammu	J
8-JMU	04 OF 2022	2480095	1110042	HAPPY KUMAR BHAGAT	TARSAME LAL	65.00	SC	RECEPTIONIST	DIV.JAMMU/129	12-01-2026 (10 AM to 04.30 PM)	JKSSB Office, Muthi, Akhnoor Road, Jammu	J
9-JMU	04 OF 2022	2219849	1110064	ROBIN BHAT	RADHA KRISHAN BHAT	62.75	OM	RECEPTIONIST	DIV.JAMMU/129	12-01-2026 (10 AM to 04.30 PM)	JKSSB Office, Muthi, Akhnoor Road, Jammu	J
10-JMU	04 OF 2022	2146974	1110033	NOOR NAZ	SHAKEEL AHMED	61.50	ST	RECEPTIONIST	DIV.JAMMU/129	12-01-2026 (10 AM to 04.30 PM)	JKSSB Office, Muthi, Akhnoor Road, Jammu	J
11-JMU	04 OF 2022	2169798	1110061	PRIYANKA BHAT	M K BHAT	55.50	OM	RECEPTIONIST	DIV.JAMMU/129	12-01-2026 (10 AM to 04.30 PM)	JKSSB Office, Muthi, Akhnoor Road, Jammu	J
12-JMU	04 OF 2022	2343750	1110003	MANJEET SINGH	OMESH SINGH	55.25	OM	RECEPTIONIST	DIV.JAMMU/129	12-01-2026 (10 AM to 04.30 PM)	JKSSB Office, Muthi, Akhnoor Road, Jammu	J
13-JMU	04 OF 2022	2200046	1110044	RAKESH KUMAR	MANI RAM	52.25	SC	RECEPTIONIST	DIV.JAMMU/129	12-01-2026 (10 AM to 04.30 PM)	JKSSB Office, Muthi, Akhnoor Road, Jammu	J
14-JMU	04 OF 2022	2453940	1110002	MOHD NAYYER SOHAIL	SHAH MOHD	41.50	SOCIAL CASTE	RECEPTIONIST	DIV.JAMMU/129	12-01-2026 (10 AM to 04.30 PM)	JKSSB Office, Muthi, Akhnoor Road, Jammu	J
15-JMU	04 OF 2022	2237868	1110060	ROSHAN KUMAR	HEM RAJ	40.00	ST	RECEPTIONIST	DIV.JAMMU/129	12-01-2026 (10 AM to 04.30 PM)	JKSSB Office, Muthi, Akhnoor Road, Jammu	J

16-JMU	04 OF 2022	2192121	1110007	MANIK SHARMA	SH PARDEEP SHARMA	38.75	OM	RECEPTIONIST	DIV.JAMMU/129	12-01-2026 (10 AM to 04.30 PM)	JKSSB Office, Muthi, Akhnoor Road, Jammu	J
17-JMU	04 OF 2022	2240671	1110011	BILAL AHMED	MOHD IQBAL	34.25	RBA	RECEPTIONIST	DIV.JAMMU/129	12-01-2026 (10 AM to 04.30 PM)	JKSSB Office, Muthi, Akhnoor Road, Jammu	J
18-JMU	04 OF 2022	2369248	1110057	SHAFQAT ALI BAJRAN	MOHD FAROOQ	32.00	ST	RECEPTIONIST	DIV.JAMMU/129	12-01-2026 (10 AM to 04.30 PM)	JKSSB Office, Muthi, Akhnoor Road, Jammu	J

Addl. D.V. S.No.	Advertisement No.	Application No.	Roll No.	Candidate Name	Father Name	TOTAL	Category	Post	CADER/ITEM1	Date of Document Verification	Venue	Committee
1-KMR	04 OF 2022	2197166	2110013	ZAHID FAYAZ	FAYAZ AHMAD MIR	45.50	RBA	RECEPTIONIST	DIV.JAMMU/129	12-01-2026 (10 AM to 04.30 PM)	JKSSB Office, Zam Zam Complex, Rambagh, Srinagar	K
2-KMR	04 OF 2022	2150158	2110016	SUHAIB IMTIYAZ MALIK	IMTIYAZ AHMAD MALIK	32.75	OM	RECEPTIONIST	DIV.JAMMU/129	12-01-2026 (10 AM to 04.30 PM)	JKSSB Office, Zam Zam Complex, Rambagh, Srinagar	K

Annexure "B" Checklist Sheet for Document Verification

Affix Recent
Passport Size
Photograph

Post: _____

Advertisement Notification No. : _____

Item No. : _____

Date of D.V.: _____ D.V. S. No. : _____ Venue: _____

1. Details of the Candidate (To be filled by candidate):

S.No.	Candidate Particular	Details
1.	Name *	
2.	Father's Name *	
3.	Date of Birth (DD/MM/YYYY) *	
4.	Roll No. *	
5.	Application Form No. (s)	
6.	Reserved Category *	
7.	Sub Category (if any) (a) a person With disability (PWD), (b) Ex-Serviceman (ESM) (Horizontal Reservation)	

Candidate's Signature

2. Verification of Documents (To be checked by JKSSB Officer/Official):

S.No.	Document/ Certificates	Original Checked (Y/N)	Date of issue	Valid/ Within Cutoff Date (Y/N)	Name of Inst/College/University	Remarks/ Recommendation
1.	Domicile Certificate.					
2.	Qualification Certificate(s).					
a)						
b)						
c)						
d)						
e)						
3.	Reserved Category Certificate (a) SC (b) ST1 (c) ST2 (d) OBC (e) ALC/IB (f) RBA (g) PSP (h) EWS					
4.	Sub Category if any (a) a person With disability (PWD), (b) Ex-Serviceman (ESM) (Horizontal Reservation)					

Note 1:- The candidate have to bring/attach two passport size recent color photographs and one original photo ID i.e. Adhaar Card/ Voters ID card/ Pan Card/ Passport/ Driving License etc. on the scheduled date of Documents Verification.

Checked By: (Name & Designation of Dealing Assistant):-

Signature of Dealing Assistant

3. Candidature- Accepted or Rejected: _____

- i) Reasons _____
- ii) Special Remarks (if any) _____

Signature
(Name of the Officer)

(Signature)
(Name of the Member/Officer)