



Government of Jammu and Kashmir
J&K Services Selection Board Jammu
(www.jkssb.nic.in)

NOTIFICATION

Whereas the J&K Services Selection Board advertised 583 posts of various categories in the Divisional/ District cadres vide Adv. Notification No's. 01 of 2009 dated. 24.01.2009

Whereas in the meantime the Government enforced the J&K Civil Services Decentralization and Recruitment Act. 2010 and also subsequently issued the J&K Civil Services Decentralization and Recruitment Rules, 2010 vide SRO No. 375 dated. 21.10.2010;

Whereas the Services Selection Board made some recommendations to the concerned indenting Departments/ published the provisional selection lists for some posts advertised vide Adv. Notice No. 01 of 2009 dated. 24.01.2009

Whereas the selections are to be made in conformity with the provisions of the above said Act and the Rules thereof;

Now therefore, in compliance to the directions of the Government and pursuant to the enforcement of Jammu and Kashmir Civil Services Decentralization and Recruitment Act. 2010 the following provisional select lists published in the local leading news papers and a few recommendations made to the indenting departments as shown against each are hereby withdrawn:-

S. No	Name of the post	Deptt	Cadre	Advt. Notice No. & Date		Remarks
1	Case Reader	Social Welfare	Div. Cadre Jmu.	01 of 2009	24.1.2009	Prov.Select List withdrawn
2	Jr. Electrician	Hr. Education	Div. Cadre Jmu.	01 of 2009	24.1.2009	Prov.Select List withdrawn
3	Dental Assistant	Health	Div. Cadre Jmu.	01 of 2009	24.1.2009	Prov.Select List withdrawn
4	Jr. Foreman	Agriculture	Div. Cadre Jmu.	01 of 2009	24.1.2009	Recommendation withdrawn
5	Lab. Assistant	Health	Div. Cadre Jmu.	01 of 2009	24.1.2009	Recommendation withdrawn
6	Lab. Assistant	Hr. Education	Div. Cadre Jmu.	01 of 2009	24.1.2009	Recommendation withdrawn

By order

Sd/-
Secretary
J&K Services Selection Board
Jammu.

No. SSB/ Sel/ Secy/011/4808-11

Dated. 27 .12.2011

Copy to the:

1. Commissioner/Secretary to Government General Administration Department J&K Govt. Civil Sectt; Jammu.
2. Concerned indenting Deptt_____
2. Director Information J&K Jammu with the request that the above notice may kindly be got published in the local leading news papers from Jammu and Srinagar for wide publicity.
3. Joint Director Information J&k Jammu with the request to kindly get the above notice published in the local leading news papers from Jammu and Srinagar for wide publicity.
4. Office record file.



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Whereas the selections are to be made in conformity with the provisions of the above said Act and the Rules thereof;

Now, therefore the said 583 posts are hereby re-advertised vide annexed Adv. Notification No. 02 of 2011 dated.28 .12.2011 with the condition that the **candidates who have already applied for any post in response to the Advertisement Notice 01 of 2009 dated. 24.01 .2009 and are eligible in terms of the provisions of the J&K Civil Services Decentralization Act, 2010 and the J&K Civil Services Decentralization and Recruitment Rules, 2010 for any post need not to apply again.** However, this will be subject to the outcome of writ petition(s), if any, pending in any Hon'ble court of law on the subject.

Sd/-
Secretary
J&K Services Selection Board
Jammu.

No. SSB/ Sel/ Secy/011/4812-15

Dated. 28 .12.2011

Copy to the:

1. Commissioner/Secretary to Government General Administration Department J&K Govt. Civil Sectt; Jammu.
2. Director Information J&K Jammu with the request that the above notice may kindly be got published in the local leading news papers from Jammu and Srinagar for wide publicity.
3. Joint Director Information J&k Jammu with the request to kindly get the above notice published in the local leading news papers from Jammu and Srinagar for wide publicity.
4. Office record file.



**Government of Jammu and Kashmir
J&K Services Selection Board
Jammu
(www.jkssb.nic.in)**

**Advertisement Notice No. 02 of 2011
Dated: 28 -12 – 2011**

**Subject: - Re-advertisement of Divisional and District Cadre Posts
already advertised vide Notification No. 01 of 2009
dated.24.01.2009.**

- (a) Date of issue of OMR/ICR application forms: **02 .01. 2012**
(b) Closing date of receipt of OMR/ICR application forms: **31. 01. 2012**

Total number of posts advertised = 583

I- INVITATION OF APPLICATION(S) AND BASIC ELIGIBILITY:

Filled-in OMR/ICR application forms for the posts shown against Item code No's mentioned in the Annexure "A" & "B" in respect of Divisional Cadre each & Annexure "C" to "T" in respect of District Cadre posts, to this notification are invited for the selection of eligible candidates :-

- (A) Who are Permanent residents of J&K State;
(B) Who are Residents of the concerned Division/ District except for Schedule Caste category candidates as prescribed in section 13 (1 to 3) of the J & K Civil Services Decentralization and Recruitment Act, 2010 Act No XVI of 2010 dated:- 10th May 2010, which is reproduced for information of the candidates who intend to apply for different categories of posts.

".....Residence –(1) A person shall be deemed to be resident of a particular district or division if he/she has resided in such District or Division, as the case may be, for a period of not less than 15 years before the date of applying for a particular post and is actually residing in the said area

(2) Notwithstanding anything contained in sub-section (1), a person shall not be disentitled from claiming the residence in a particular District or the Division only on the ground that his / her father/mother or the person on whom he / she is dependent is living in a place outside the said district or the Division, as the case may be, on account of his / her employment, business, profession, vocational reasons or temporary dislocations from his / her original place of residence due to security reasons.

(3) Notwithstanding anything contained in sub-section (1), the candidates applying under Schedule Caste Category for any post in the Divisional or District cadre shall, irrespective of their place of residence in the State, be eligible for selection against the posts reserved for the said category at such selection....."

Explanation (A) Rule 13 (4 & 5) of the rules issued vide SRO 375 dated. 21st Oct 2010 in pursuance to section 15 of the J & K Civil Services Decentralization and Recruitment Act, 2010 shall be the conclusive proof of residence of a candidate. However, Rule 13 (4 & 5) is reproduced for information of the aspirants:-

“(4) For purposes of this rule, the permanent resident certificate shall be the conclusive proof of residence of a candidate in a particular District or the Division.

(5) Notwithstanding anything contrary contained in sub rule (2) and (3), for vacancies reserved for the Schedules Caste category in any Divisional or District Cadre, candidate belonging to that category shall be eligible to apply for the said reserved vacancies irrespective of their residence in the concerned District or Division.”

Explanation (B) In respect of Divisional/District cadre posts only those candidates belonging to the concerned Division/District can apply except Schedule Caste candidates.

(C) Whose age as on **01-01-2011** should not be:-

- (I) Below the age of 18 years; and
- (II) above the age of :
 - (a) 37 years in case of Open Merit candidates.
 - (b) 40 years in case of SC / ST/ RBA/ ALC/ OSC candidates,
 - (c) 39 years in case of Physically challenged candidates,
 - (d) 48 years in case of Ex-Servicemen; and
 - (e) 40 years in case of candidates already in Government Service/ Contractual employees;

(D) Who possesses the academic / professional / technical qualifications as envisaged in the Recruitment rules of the indenting department and fulfill all other conditions of eligibility for the posts by or on the last date of receipt of applications fixed for the purpose, strictly as per prescribed qualifications/ criteria.

(However, the criteria for these State/ Divisional/District cadre posts will be published in the respective interview notifications)

II. AVAILABILITY OF APPLICATION FORMS:-

The application form designed in OMR/ICR technology along with the Envelops, Sample Dummy Form, Acknowledgement Card and the Instruction Sheet are available at the following branches of J&K Bank Ltd. for sale at a price of Rs.100/- (rupees two hundred only) per OMR form. No charges for distribution of forms shall be realized by the Banks from the intending candidates. The desirous candidates are required to obtain the application form on payment from the following designated/ notified branches of J&K Bank **w.e.f. 02 .01.2012**

S.No	District	J&K Bank Branch
01	Jammu	Amphalla, Shastri Nagar, University Campus, Rehari, Chak Malal (Akhnoor), RS Pora
02	Samba	Samba, Vijaypur
03	Kathua	Old Bus Stand Parliwand Kathua, Hiranagar, Basholi, Billawar Bani
04	Poonch	Poonch, Mendhar
05	Rajouri	Rajouri, Budhal, Sunderbani, Nowshera
06	Reasi	Reasi, Pouni
07	Udhampur	Udhampur, Ramnagar
08	Doda	Doda, Bhadarwah, Gandoh
09	Kishtwar	Kishtwar
10	Ramban	Banihal, Ramban
11	Srinagar	Dalgate, Jawahar Nagar (Ext. Counter), H.S.H.Street, Kashmir University, Islamia College
12	Ganderbal	Ganderbal, Kangan
13	Budgam	Budgam, Chadoora, Beerwah, Khan Sahib
14	Pulwama	Pulwama, Tral, Pampore (Ext Counter)
15	Shopian	Shopian, Zainpora
16	Anantnag	Ashajipora, Verinag, Pahalgam, Bijbehara
17	Kulgam	Kulgam
18	Baramulla	T.P Baramulla, Pattan, T.P Sopora, Uri Main, Tangmarg
19	Bandipora	Bandipora, Gurez, Sumbal
20	Kupwara	Kupwara, Handwara, Karnah
21	Leh	Leh
22	Kargil	Kargil
21	Delhi	Cannaught Place, Greater Kailash.

III. HOW TO APPLY:

- (a) The present electronically (OMR/ICR) application form should be filled in strictly in accordance with the instruction sheet as illustrated in the Dummy Application Form. The Application Form should not be stapled, crushed, scabbled, torn or damaged.
- (b) The photograph cut to the size of space earmarked there-for should be pasted (**not stapled**) on the Application Form. The photograph so pasted should not be attested and should not bear any imprints of seal or signature thereon. If stapled and wrong result comes out of scanning in any manner, the responsibility lies with the candidate and the Board will not be responsible in this connection.
- (c) The details of certificates in respect of eligibility qualification, additional qualification, reserved category, (SC, ST, RBA, OSC, ALC Ex. Serviceman and HC) or any other certificate relied upon should be clearly detailed in the Application Form at the appropriate place. **No certificates / testimonials should be enclosed / annexed with the form. It should, however, be borne in mind that only such qualifications and claims vis-à-vis, the qualification and category etc. should be recorded in the Application form, which are relevant and in possession of the candidate before the last date for receipt of Application Forms. Any qualification acquired thereafter shall not be taken into account for any purpose. Similar will be the case with the qualification acquired in consequence of declaration of result after the last date of receipt of application forms.**
- (d) The certificates and testimonials which are in possession of the candidate before the last date of receipt of Application Forms shall have to be produced by the applicants called for written / oral test at the time of conduct of such test/ interview.
- (e) **Any application form incomplete in any respect shall be liable to rejection without notice.**
- (f) Please write in **English capitals and English numerals in rectangular boxes** with blue or black ball point pen only without touching the borders
- (g) The **relevant circle** **should be darkened completely by Ball point pens (Don't use pencil or ink pen for the purpose).**
- (h) The candidates are advised to be extremely careful while writing and marking item No's, advertisement notice No. and date, cadre of the post, category of the post. The candidates are advised to verify the correctness of the entries 2 to 3 times. Incorrect form shall be out rightly rejected without any notice and no claim shall be considered at any stage of recruitment process.
- (i) The Administrative Officers of the Board of respective Division shall provide all assistance/guidance to the candidates for filling-up the forms correctly.

Note

In case any variation between the entries made by the candidates in the boxes and the accompanying circles, the entries in the boxes will be treated as authentic and final.

IV APPLICATIONS FOR MORE THAN ONE POST/ ITEM.

- (i) Candidates who are eligible for applying for more than one post are required to apply on the prescribed application form separately for each post and also for the posts even where the nomenclature are different of the same cadre of post having the same grade. The single application form filled in for more than one post shall render the application liable to rejection without notice and no claim will be entertained even for the same cadre of post.
- (ii) The recruitment process shall be made strictly in terms of **"THE JAMMU AND KASHMIR CIVIL SERVICES DECENTRALIZATION AND RECRUITMENT ACT, 2010 and the Rules thereof"**. The candidates applying under Scheduled Caste Category for any post in the Divisional/District Cadre shall, irrespective of their place of residence in the State, be eligible for selection against the posts reserved for the said category at such selection having the same conditions applicable under IV(i)

V. CLOSING DATE AND DELIVERY OF APPLICATION FORMS:

- (a) The application form complete in all respects along with Acknowledgement Card should be placed in the brown craft paper envelop and be delivered either **personally or by post** in the office of :-
- (I) The concerned Divisional offices of the Services Selection Board at Parraypora Srinagar and I-DC, Green Belt Gandhi Nagar, Jammu in respect of State/Divisional cadre posts of the concerned Division and also District cadre posts of Srinagar/Jammu Districts only.
- (II) Additional Resident Commissioner, J&K Government 5 – Prithvi Raj Road New Delhi for Kashmiri Migrants residing at Delhi and other places out side the State.

by or before **31.01.2012**. The candidates must ensure that the application forms sent by post must reach by or before the **last date** i.e. in the Board .offices as above. Such candidates are advised to register their application form with Acknowledgement Card in the post offices concerned five days prior to last date for receipt of application forms keeping in view the application forms in the Division where candidate is applying reaches before the closing date. If any candidate applying for a particular Division/District records his address on OMR/ ICR form of other division or wrongly submits the application form in another Division/District other than opted cadre, his or her such application form shall be deemed to have been rejected and no correspondence or claims will be entertained at any stage in this behalf. Any application form received after closing date will not be entertained. The Acknowledgement Card duly signed and stamped by the Officer In charge Receipt Counter shall be returned to the candidates and retained by the candidates as proof of submission of Application Form. **However, the candidates who have applied for any post in response to the Advertisement Notification No. 01 of 2009 dated. 24.01.2009 already issued and are**

eligible to apply in response to this Notification as per the provisions of J&K Civil Services Decentralization and Recruitment Act, 2010, need not to apply again.

- (b) The in-service candidates / contractual employees shall fill in two application forms (OMR/ICR), one application form shall be deposited with the concerned Board office, as the case may be, by writing on the top of OMR/ICR Form as “**ADVANCE COPY**” in bold letters and one OMR/ICR form shall be routed through proper channel viz the concerned Head of Department **In the event of failure of the candidate to route the application through proper channel, his / her eligibility shall be assessed as if he / she is not an in-service candidate. The Head of Department concerned shall forward the application form of the in-service candidates to the concerned Divisional office of Services Selection Board within 10 days after the last date of receipt of application form and thereafter no such claim shall be entertained.**
- (c) Onus of the burden of proof of receipt of application form lies on the aspirant candidate and not on the Board, so Board in this connection will not be responsible for the non receipt of application forms.

VI. PROCEDURE FOR SELECTION.

- (a) The last date for the receipt of applications as prescribed above shall be the cut off date for determining the eligibility to apply for the post. The age limit, however, is determinable with reference to the first day of January of the year in which advertisement is made. Only such academic, professional and technical qualifications shall be considered for which the applicant is in possession of the requisite certificates on the last date of receipt of application i.e. **31.01.2012.**
- (b) The prescribed qualifications reflect the bare minimum requirement of the job and mere possession thereof does not entitle the candidates to be called for interview. Ordinarily the Board shall restrict the number of applicants to be admitted to oral / written test to at least five times the number of vacancies after doing the preliminary screening on the basis of marks obtained in the prescribed qualification and grant of weight-age for the additional qualification beneficial for the job to be undertaken in accordance with the criteria prescribed by the Board for the purpose. **The interview / viva voce which carries 20 points is intended to judge the mental caliber of a candidate and an assessment of not only his intellectual qualities but also social traits and his interest in current affairs. Some of the qualities to be judged are mental alertness, critical powers of assimilation, clear and logical expositions, balance of judgment, variety and depth of interest, ability for social cohesion and leadership, intellectual and moral integrity.**
- (c) Call letters shall not be issued individually; however, Board shall give wide publicity through print and electronic media, official Website of the Board (www.jkssb.nic.in) etc. about the venues, dates of the interview/ test for the eligible short-listed candidates. As such, applicants in their own interest shall contact the office of the Secretary, Services Selection Board Sehkari Bhawan, Rail Head Jammu/ Zum Zum Building Rambagh, Srinagar and also Divisional Offices of the Board after 15 days from the closing date of receipt of applications to know the dates for test/interview of the short-listed candidates. No claim of being unaware of test/interview shall be entertained and no further intimation of test/interview dates shall be given.
- (d) The candidates must produce the original qualification / category certificates only before the Committee constituted for written / oral test so that their eligibility for participation in the interview / written test is verified. **Any candidate who fails to produce the relevant original documents / testimonials shall not be allowed to appear in the written / oral test as the case may be. A photocopy of each such certificate duly attested by the Gazetted Officer with seal, signature and name of the officer and signed by the candidate should be brought along with for retention in the Board for reference and record.**
- (e) Any candidate found guilty of impersonation or submitting fabricated / tampered documents / testimonials or making statements which are incorrect, false or suppressing material information, may in addition to rendering him/her liable for criminal prosecution under law, be debarred permanently or for a specified period, from being considered for any or all recruitments made by the Board.
- (f) Canvassing / lobbying in any form will entail disqualification of the candidate concerned.
- (g) **No TA/DA will be paid for participation in the interview / test.**
- (h) The selection shall be made strictly in terms of **THE JAMMU AND KASHMIR CIVIL SERVICES DECENTRALIZATION AND RECRUITMENT ACT, 2010 and the Rules there under.**
- (i) The horizontal reservation for Ex-Serviceman and Physically Handicapped persons to the extent of 6% and 3% respectively would mean the reservation which would cut across the vertical reservation and the persons selected shall have to be placed in the appropriate category by making necessary adjustments. In respect of Physically Handicapped persons the reservation shall be available only for services, posts and type identified for the purpose by the competent authority under the provisions of Jammu and Kashmir Persons with Disabilities (Equal Opportunity,

Protection of Rights and Full Participation) Act, 1998 and 'to the extent specified therein. Besides the nature of disability for a post indicated in Order No: 62-SW of 2001 dated.13.03.2001 shall be adhered to in letter & spirit The horizontal reservation to the extent of 6% of the available vacancies shall be provided to the Ex-Serviceman against such posts only where the maximum of the pay scale does not exceed Rs. 10500/- (pre revised).

- (j) The degrees / diploma obtained through distance mode / study centre mode except from IGNOU and DOEACC / MANU, shall not be entertained / considered unless such degrees / diploma are recognized by University of Kashmir / University of Jammu/ State Board of Technical Education, J & K as clarified by the Higher Education Department vide their OM No. HE/LEGAL/2010 dated 30.03.2010 and such candidates are advised to produce bonafide certificates (Provisional cum Character certificate) from the concerned campus/ Institute at the time of interview, otherwise they will not be entitled to appear in the interview & their candidature shall stand automatically cancelled.
- (k) Consideration for grant of relaxation or otherwise in the upper age limit shall be dealt with as per THE JAMMU AND KASHMIR CIVIL SERVICES (CLASSIFICATION, CONTROL AND APPEAL) Rules and as per the Government Order No. 1500-GAD of 21.12.2000, the Board reserves the right to further consider the candidature of an applicant notwithstanding the fact that such candidate may have crossed the upper age limit, if it comes to view, upon examination of the application and supportive documents that such a candidate is otherwise exceptionally qualified for a particular post. No qualification other than Ph.D / D.Sc. shall be considered as an exceptional qualification for the posts under reference

Sd/-
Convener Interview Committee/
Administrative Officer
J&K Services Selection Board Jammu/ Srinagar

No. SSB/Sel/ Secy/2011/4816-48

Dated: 28. -12-2011.

Copy to the:-

1. Chief Secretary J&K Government, Jammu.
2. Principal Secretary/Commissioner Secretary/Secretary to Government of concerned Department Civil Secretariat, Jammu.
3. Principal Secretary to Hon'ble Chief Minister J&K.
4. Principal Secretary to the His Excellency, The Governor, J & K State
5. Divisional Commissioner Kashmir / Jammu.
6. Commissioner/Secretary to Government General Administration Department, Civil Secretariat, Jammu
7. All Deputy Commissioners for information. The notification be given due publicity at the prominent places in the district.
8. Chief Executive Officer, Hill Development Council, Leh/Kargil.
9. Director Employment J&K Jammu.
10. Director Information J&K for publication of Advertisement Notice in all dailies of J&K State for three consecutive days including the State Times published from New Delhi.
11. Director, Door Darshan Kendra, Srinagar / Jammu for telecasting the substance of the notice for seven consecutive days in addition to the Rozgar Bulletin.
12. Director, Radio Kashmir Srinagar/ Jammu/ Leh/ Baderwah/ Kupwara/ Kargil for putting the notice on air for seven consecutive days in addition to the Rozgar Bulletin.
13. Additional Resident Commissioner J&K Government, 5-Prithvi Raj Road, New Delhi.
14. General Manager, Government Press Srinagar/Jammu for publication in an extraordinary issue of Government Gazette.
15. Secretary Legislative Assembly / Council, Jammu.
16. Joint Director Employment Srinagar / Jammu.
17. Director Sainik Welfare J&K, Jammu.
18. Director Resettlement, Headquarters Northern Command C/O 56 APO.
19. All Deputy Director Employment _____.
- 20.. Senior Law Officer, Services Selection Board.
21. Dy Director Employment, Srinagar
22. Administrative Officer Services Selection Board Jammu / Srinagar. They are requested to liaise with J & K Bank for smooth distribution and subsequently availability of OMR/ICR forms at the designated branched.
23. All District Information Officers.
24. Tehsildar Uri, Karnah, Gurez, Mahore, Gandoh (Bhalessa)

25. Naib Tehsildar, Nowgam (Kishtwar) Bani (Kathua) Dudoo Basantgarh, Karnah, Dachhan.
26. Private Secretary to Chairman J&K Services Selection Board.
27. P.A.s to all Members of J&K Services Selection Board.
28. Counselor Employment, Information Bureau, University of Kashmir/Jammu.
29. Zila Sainik Welfare Board Jammu / Srinagar / Samba / Leh / Rajouri/ Baramulla.
30. Incharge Employment Cell Government GM Science College, Jammu.
31. All Ladakh Students Association Srinagar/Jammu.
32. Notice Board, Services Selection Board Srinagar/Jammu.
33. Notice Board, Civil Secretariat, Srinagar/Jammu.

**Sd/-
Secretary
J&K Services Selection Board
Jammu.**

